



MANHEIM BIC CHURCH

MBIC Children's Ministries Director

Ministry Description, 5/7/2024

Position Title: Full-time **Children's Ministries (CM) Director** | MBIC

Job Summary: The Children's Ministry Director will work 42.5 hours per week leading our Children's Ministries to accomplish our church mission: "to initiate and nurture a growing relationship with Christ."

This individual provides a balance of relational leadership and administration to equip and empower a thriving Children's ministry. They equip and empower volunteers to intentionally disciple children through weekly programming and special events.

Responsibilities:

Children's Ministry Programming

1. Implement a Jesus-centered curriculum that meaningfully engages in an age-appropriate format.
2. Develop strategies to reach families and provide positive transitions in cooperation with other MBIC family and youth ministries.
3. Develop and lead summer events, Family events, and Child Dedications
4. Assist parents and ministry leaders in navigating areas of conflict and differences in positive ways that promote unity and cooperation.
5. Lead creative ways of connecting CM to Sunday morning gatherings
6. Oversee monthly Children's offerings.
7. Provide welcoming follow-up with visiting families and children.

Team Leadership

1. Recruit, Manage, Develop, and Direct large teams of volunteers. (PCO/Data Base)
2. Create systems of management within each ministry team.
3. Schedule and communicate with volunteers.
4. Lead volunteer training, appreciation, and regular meetings.
5. Ensuring all volunteers meet current PA background clearance requirements.
6. Oversee MBIC Preschool (including attending Preschool Board Meetings and monthly meetings with Preschool Director and Assistant Director)

Additional

1. Regularly evaluate CM programming effectiveness and mission alignment
2. Develop and implement new vision and strategies as needed.
3. Ensure the safety and security of all children while participating in MBIC activities.
4. Develop and manage the annual Children's Ministries budget.

Key Competencies

1. Ability to serve as a spiritual role model by demonstrating a commitment to Christ and spiritual maturity (1 Timothy 3, Titus 1).
2. Leadership experience in children or youth ministry.

3. A minimum of a bachelor's degree, preferably in a related field of study.
4. Ability to work ahead, plan, organize, delegate, and communicate well.
5. Great with details & lists.
6. Passionate for developing programming that facilitates the faith development of children and their families.
7. Willingness to lead with a professional and positive attitude that supports the core values of Manheim BIC and other church ministries.
8. Ability to remain calm in tough situations and critically evaluate helpful solutions.
9. Alignment with the beliefs and practices of the Brethren In Christ denomination.
10. Completion of all required FBI, State Police, and child abuse clearances before the start date.

Reporting Relationships

- The Executive Pastor oversees this role.
- This role serves on the Family Ministry team.
- This role directs and supervises a Part-Time CM Ministries Assistant Director and numerous volunteers.

Full-time Positions include additional benefits such as health care insurance, pension, paid time off, and educational funding. Salary will be based on experience and education.

Send Resume & Cover Letter to:

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